

The Woodstock Theological Center's International Visiting Fellowship Program



Instructions for Applicants

Visiting fellowships of six to nine months at the Woodstock Theological Center are available for scholars for the academic year 2010-2011. Applicants must be from outside the United States and intend to continue working outside the United States. They must hold a doctorate or have equivalent professional accomplishments, be fluent in English, and submit a research proposal consistent with the mission of the Woodstock Theological Center plus three letters of recommendation. Religious and priests must also submit a letter from their superiors giving them permission to accept the fellowship should it be granted.

Deadline

All application material must be received by December 31st, 2009, and must be submitted in English.

The Application

A complete application must include the following:

1. The [Fellowship Application Form](#) (attached)
2. A list of your publications (not to exceed three pages)
3. A project proposal (not to exceed 2,000 words)
4. The [Financial Information Form](#) (attached)

Project Proposal

The project proposal of no more than 2,000 words is the most important element in the selection process. It is essential to make your project clear to individuals outside your own field and to explain its broader implications. While project proposals will vary according to the author's disciplinary or professional background, the elements requested below should be incorporated into the texts:

1. A description of the topic and its importance beyond the interests of the specific field of study,
2. The originality of the proposed study, through a brief statement that locates it bibliographically within the current literature in the field,
3. The basic ideas and hypotheses,
4. The methods or approaches to be used,
5. The material that will be drawn upon,
6. The relevance of the study to the mission of the Woodstock Theological Center.
7. The work completed already and what you hope to accomplish while at Woodstock.
8. Your professional plans following the fellowship.

Letters of Recommendation

It is your responsibility to have three letters of reference in English sent directly to us by the application deadline. Your referees should be familiar with you and your work, and should be sent a copy of your project description so that they can comment specifically upon the proposed study and your qualifications for undertaking it. They may also comment upon how your work would benefit from and contribute to the Center's work and mission.

Notification

The Center will notify you of the results of the competition by March 15, 2010.

Application Form

PERSONAL DATA

(Last Name, First Name, Middle Name)

Address to which correspondence should be sent:

Telephone Numbers:

Home _____ Office _____

Fax _____ E-mail _____

Citizenship _____

Religion _____

Date of Birth _____ Sex _____

Professional title and institutional affiliation

Proposed dates of fellowship

Fields of study

REFERENCES Please ask the people whom you list below to send their recommendations directly to the Center by December 31st.

1)

Name and Occupation

2)

Name and Occupation

3)

Name and Occupation

PROJECT INFORMATION

Title of Project

100-WORD PRECIS OF ATTACHED PROJECT PROPOSAL AND ITS SIGNIFICANCE:

EDUCATION	Date	Institution	Major Field
B.A./B.S.	_____	_____	_____
M.A./M.S.	_____	_____	_____
Ph.D.	_____	_____	_____
Title of your Ph.D. dissertation	_____		
Other	_____		

PROFESSIONAL/OCCUPATIONAL EXPERIENCE List current position first.

Dates	Organization	Position
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

FELLOWSHIPS/HONORS List most recent first.

LANGUAGE

If English is not your native language, indicate your degree of fluency in English: Excellent, Good, Fair, or Poor:

Reading _____ Speaking _____ Writing _____

In what languages relevant to your proposal are you proficient? _____

What language would you use in writing the final product proposed in this application?

Signature of Applicant and Date

FINANCIAL INFORMATION FORM

Fellows are provided offices, computers, and research assistants, as well as travel to and from the fellow's country. In determining stipends, the Center follows the principle of no gain/no loss in terms of a fellow's previous year's salary with the consideration of the cost of living in Washington including medical insurance. For vowed religious, this would include the cost of room and board at a religious community in Washington.

Name: _____

Present Position: _____

Proposed Period of Residence at the Center: _____

Are you the member of a religious community? _____ If yes, which? _____

Does your community have a residence in the Washington area? _____

If your community does not have a residence, are you willing to live in another religious house? _____

	(in U.S. dollars)	(in local currency)
Present or most recent salary, not including anticipated increases, fringe benefits, consulting fees, or extra compensation for summer teaching:	\$ _____	_____
Source and amount of funds you expect to receive during fellowship period:		
1. Sabbatical salary or retirement income:	\$ _____	_____
2. Fellowship(s) or other funding already awarded:	\$ _____	_____
Source(s) of support:		

Total of items 1 and 2:	\$ _____	_____
Subtract the total of items #1 & 2 from your present salary:	\$ _____	_____
Amount of support requested from Woodstock Center:	\$ _____	

Other support for which you have applied for the fellowship period:

Source	Amount	Notification Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of dependents: _____

Point of departure from which you would need travel expenses: _____

Members of your immediate family who would accompany you to the Center:

Spouse: _____

Children and ages: _____

Please add below or on an attached sheet any further information that affects your requests for support from the Woodstock Center

All materials should be mailed to:

Fellowship Office
Woodstock Theological Center
Georgetown University
Washington, DC 20057-1137
U.S.A.

For information only:

E-mail: wtc-vf@georgetown.edu
Telephone: 202-687-3564
Fax: 202-687-5835